#### **ELIGIBILITY REQUIREMENTS FOR PARTNER AGENCIES**

Guidelines for Partnership with the Town of Palm Beach United Way

#### Overview

Partner agencies must meet specific eligibility criteria each year to maintain their partnership with the Town of Palm Beach United Way. Partnership status is awarded solely at the discretion of the Town of Palm Beach United Way, and agencies must continually uphold established standards to remain in good standing.

## **Key Eligibility Criteria**

### **Effective Agency Oversight**

Agencies must demonstrate strong organizational management practices, including:

- Transparent governance structures
- Compliance with all applicable laws and regulations
- Effective leadership and accountability systems

### **Capacity to Deliver Programs and Services**

Agencies must demonstrate their ability to deliver high-quality programs and services by ensuring:

- High-quality service provision to the community
- Sufficient resources, such as staffing and funding, to support operations
- Programs that yield measurable outcomes aligned with stated objectives

# **Responsible Stewardship of Resources**

Agencies are expected to manage their resources responsibly, including:

- Sound financial management
- Transparent funding reporting and accountability
- Efforts to maximize the impact of donations and grants
- Identifying, assessing, and mitigating risk to the agency

### Discretion of the Town of Palm Beach United Way

The partnership decision rests entirely with the Town of Palm Beach United Way. The organization reserves the right to exclude any agency that fails to meet eligibility criteria or uphold the standards of sound management, adequate service capacity, or responsible resource stewardship.

### **Annual Review**

Yearly, our Partner Agencies undergo an annual review to ensure continued compliance with eligibility requirements and partnership expectations. This review process reinforces mutual accountability and ensures that the agency's operations align with the values and mission of the Town of Palm Beach United Way.