

THE PALM BEACH COUNTY LITERACY COALITION, INC.
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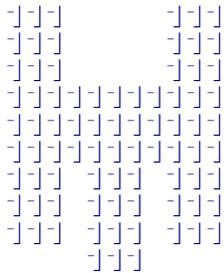
LITERACY COALITION OF PALM BEACH COUNTY

**REPORT ON AUDIT OF
CONSOLIDATED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2019
(with comparable totals for June 30, 2018)**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
The Palm Beach County Literacy Coalition, Inc.
Boynton Beach, Florida

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of The Palm Beach County Literacy Coalition, Inc. (a Florida non-profit organization), which comprise the consolidated statement of financial position as of June 30, 2019, and the related consolidated statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of The Palm Beach County Literacy Coalition, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 9, 2019, on our consideration of The Palm Beach County Literacy Coalition, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Palm Beach County Literacy Coalition, Inc.'s internal control over financial reporting and compliance.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The consolidated schedule of program expenses on pages 22 and 23 is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Report on Summarized Comparative Information

We have previously audited The Palm Beach County Literacy Coalition, Inc.'s June 30, 2018 consolidated financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated December 28, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Holyfield & Thomas, LLC

West Palm Beach, Florida
December 9, 2019

**THE PALM BEACH COUNTY
LITERACY COALITION, INC.**

**CONSOLIDATED STATEMENT OF
FINANCIAL POSITION**

As of June 30, 2019

(with comparable totals for 2018)

| ASSETS | Without Donor Restrictions | With Donor Restrictions | Total 2019 | Total 2018 |
|---------------------------------------|-------------------------------|----------------------------|---------------------|---------------------|
| Current assets: | | | | |
| Cash and cash equivalents | \$ 983,410 | \$ 348,647 | \$ 1,332,057 | \$ 1,112,616 |
| Investments | 101,660 | - | 101,660 | - |
| Receivables: | | | | |
| Accounts receivable | 460,789 | - | 460,789 | 451,114 |
| Pledges receivable | 3,275 | 112,000 | 115,275 | 115,900 |
| Other receivables | 25,936 | - | 25,936 | 30,750 |
| Prepaid expenses | 23,895 | - | 23,895 | 38,088 |
| Total current assets | <u>1,598,965</u> | <u>460,647</u> | <u>2,059,612</u> | <u>1,748,468</u> |
| Board designated cash | 814,853 | - | 814,853 | 810,352 |
| Foundation investments | 498,076 | - | 498,076 | 489,201 |
| Property and equipment, net | 2,818,397 | - | 2,818,397 | 2,923,580 |
| Total assets | <u>\$ 5,730,291</u> | <u>\$ 460,647</u> | <u>\$ 6,190,938</u> | <u>\$ 5,971,601</u> |
| LIABILITIES AND NET ASSETS | | | | |
| Current liabilities: | | | | |
| Accounts payable | \$ 243,226 | \$ - | \$ 243,226 | \$ 211,662 |
| Accrued payroll | 111,588 | - | 111,588 | 87,393 |
| Refundable advance | 150,000 | - | 150,000 | 150,000 |
| Deferred revenue | - | - | - | 100 |
| Total current liabilities | <u>504,814</u> | <u>-</u> | <u>504,814</u> | <u>449,155</u> |
| Net assets: | | | | |
| Without donor restrictions: | | | | |
| Undesignated | 3,912,548 | - | 3,912,548 | 3,715,680 |
| Board designated | 1,312,929 | - | 1,312,929 | 1,308,948 |
| With donor restrictions | - | 460,647 | 460,647 | 497,818 |
| Total net assets | <u>5,225,477</u> | <u>460,647</u> | <u>5,686,124</u> | <u>5,522,446</u> |
| Total liabilities and net assets | <u>\$ 5,730,291</u> | <u>\$ 460,647</u> | <u>\$ 6,190,938</u> | <u>\$ 5,971,601</u> |

See accompanying notes to financial statements.

**THE PALM BEACH COUNTY
LITERACY COALITION, INC.**

**CONSOLIDATED STATEMENT OF
ACTIVITIES**

For the Year Ended June 30, 2019

(with comparable totals for 2018)

| | Without Donor Restrictions | With Donor Restrictions | 2019 Total | 2018 Total |
|---------------------------------------|-------------------------------|----------------------------|---------------------|---------------------|
| Public support and revenues | | | | |
| Public support: | | | | |
| Federal financial assistance | \$ 569,647 | \$ - | \$ 569,647 | \$ 540,412 |
| Other grant assistance | 3,445,624 | - | 3,445,624 | 2,838,669 |
| Contributions | 456,339 | 458,393 | 914,732 | 848,025 |
| In-kind contributions | 262,846 | - | 262,846 | 238,631 |
| Revenues: | | | | |
| Program service fees | 277,036 | - | 277,036 | 224,448 |
| Investment income, net | 12,755 | - | 12,755 | 7,287 |
| Investment unrealized gain/(loss) | 6,679 | - | 6,679 | (12,443) |
| Special events | 344,042 | - | 344,042 | 349,490 |
| Total public support and revenues | 5,374,968 | 458,393 | 5,833,361 | 5,034,519 |
| Net assets released from restrictions | 495,564 | (495,564) | - | - |
| | <u>5,870,532</u> | <u>(37,171)</u> | <u>5,833,361</u> | <u>5,034,519</u> |
| Expenses | | | | |
| Program services: | | | | |
| Budding Readers | 119,763 | - | 119,763 | 146,576 |
| Building Better Readers | 103,003 | - | 103,003 | 161,774 |
| Early Literacy Book Distribution | 156,433 | - | 156,433 | 124,494 |
| Glades Family Education | 320,085 | - | 320,085 | 307,813 |
| Literacy AmeriCorps | 1,033,586 | - | 1,033,586 | 935,372 |
| ParentChild+ | 2,368,895 | - | 2,368,895 | 2,152,516 |
| Reach Out and Read | 276,473 | - | 276,473 | 230,095 |
| Read! Lead! Succeed! | 114,991 | - | 114,991 | 118,326 |
| Stories and STEM | 117,949 | - | 117,949 | 127,447 |
| Village Readers | 155,568 | - | 155,568 | 164,545 |
| Workplace & Community Education | 39,156 | - | 39,156 | 78,287 |
| Other Programs & Initiatives | 50,630 | - | 50,630 | 66,444 |
| | <u>4,856,532</u> | <u>-</u> | <u>4,856,532</u> | <u>4,613,689</u> |
| Support services: | | | | |
| Management and general | 410,046 | - | 410,046 | 250,298 |
| Fundraising | 402,790 | - | 402,790 | 259,487 |
| Total expenses | <u>5,669,368</u> | <u>-</u> | <u>5,669,368</u> | <u>5,123,474</u> |
| Loss on disposal of fixed asset | 315 | | 315 | - |
| Change in net assets | 200,849 | (37,171) | 163,678 | (88,955) |
| Net assets, beg of year | <u>5,024,628</u> | <u>497,818</u> | <u>5,522,446</u> | <u>5,611,401</u> |
| Net assets, end of year | <u>\$ 5,225,477</u> | <u>\$ 460,647</u> | <u>\$ 5,686,124</u> | <u>\$ 5,522,446</u> |

See accompanying notes to financial statements.

**THE PALM BEACH COUNTY
LITERACY COALITION, INC.**

**CONSOLIDATED STATEMENT OF
CASH FLOWS**

For the Year Ended June 30, 2019

(with comparable totals for 2018)

| | <u>2019</u> | <u>2018</u> |
|--|---------------------|---------------------|
| Cash flows from operating activities: | | |
| Cash received from contributors and grantors | \$ 4,920,953 | \$ 4,076,622 |
| Cash received from customers | 281,850 | 214,348 |
| Cash received from fundraising | 343,942 | 347,891 |
| Interest income | 6,749 | 3,981 |
| Foundation investment income | 6,006 | 3,306 |
| Cash paid to employees and suppliers for goods and services | <u>(5,218,045)</u> | <u>(4,761,236)</u> |
| Net cash provided by/(used in) operating activities | <u>341,455</u> | <u>(115,088)</u> |
| Cash flows from investing activities: | | |
| Purchase of property and equipment | (16,592) | (59,634) |
| Insurance proceeds for disposed equipment | 2,935 | - |
| Purchase of investments | <u>(103,856)</u> | <u>(501,644)</u> |
| Net cash used in investing activities | <u>(117,513)</u> | <u>(561,278)</u> |
| Net change in cash and cash equivalents | 223,942 | (676,366) |
| Cash and cash equivalents, beginning of year | <u>1,922,968</u> | <u>2,599,334</u> |
| Cash and cash equivalents, end of year | <u>\$ 2,146,910</u> | <u>\$ 1,922,968</u> |
| Cash and cash equivalents: | | |
| Available for operations | \$ 1,332,057 | \$ 1,112,616 |
| Available for long-term purposes, subject to variance power | <u>814,853</u> | <u>810,352</u> |
| | <u>\$ 2,146,910</u> | <u>\$ 1,922,968</u> |

See accompanying notes to financial statements.

**THE PALM BEACH COUNTY
LITERACY COALITION, INC.**

**CONSOLIDATED STATEMENT OF
CASH FLOWS**

For the Year Ended June 30, 2019

(with comparable totals for 2018)

| | <u>2019</u> | <u>2018</u> |
|---|-------------------|---------------------|
| Reconciliation of change in net assets to net cash provided by/(used in) operating activities: | | |
| Change in net assets | \$ 163,678 | \$ (88,955) |
| Adjustments to reconcile change in net assets to net cash (used in)/provided by operating activities: | | |
| Depreciation | 118,525 | 114,230 |
| Unrealized gain on investments | (1,785) | - |
| Unrealized gain in Foundation investments | (4,894) | 12,443 |
| Loss on disposal of fixed assets | 315 | - |
| In-kind donation of fixed asset | - | (5,000) |
| Decrease (increase) in certain assets: | | |
| Accounts receivable | (9,675) | (179,466) |
| Pledges receivable | 625 | 28,982 |
| Other receivables | 4,814 | (10,100) |
| Prepaid expenses | 14,193 | (17,842) |
| Deposits | - | 6,630 |
| Increase (decrease) in certain liabilities: | | |
| Accounts payable | 31,564 | 6,701 |
| Accrued payroll | 24,195 | 18,889 |
| Deferred revenue | (100) | (1,600) |
| Net cash provided by/(used in) operating activities | <u>\$ 341,455</u> | <u>\$ (115,088)</u> |

See accompanying notes to financial statements.

**THE PALM BEACH COUNTY
LITERACY COALITION, INC.**

For the Year Ended June 30, 2019

| | Program Services | |
|-------------------------------------|------------------|--------------|
| | 2019 | 2018 |
| Salaries and wages | \$ 1,487,939 | \$ 1,530,637 |
| Payroll taxes | 125,383 | 125,630 |
| Employee benefits | 180,091 | 195,103 |
| Total salaries and related expenses | 1,793,413 | 1,851,370 |
| Advertising and promotion | 101 | 1 |
| Event expense | 21,108 | 8,407 |
| Grants paid | 2,028,320 | 1,822,755 |
| Dues and subscriptions | 6,751 | 6,291 |
| In-kind expenses | 145,382 | 164,304 |
| Insurance | 38,626 | 35,295 |
| Licenses and taxes | 182 | 1,138 |
| Local travel | 14,942 | 15,947 |
| Miscellaneous expense | - | 30 |
| Occupancy | 75,661 | 73,248 |
| Office supplies and expense | 15,721 | 6,438 |
| Personnel expenses | 24,959 | 24,944 |
| Postage | 1,456 | 3,366 |
| Printing | 13,212 | 23,686 |
| Professional development | 27,515 | 17,778 |
| Professional fees | 75,811 | 73,255 |
| Program supplies | 449,030 | 377,810 |
| Repairs and maintenance | 45,526 | 33,658 |
| Utilities | 43,171 | 39,733 |
| Volunteer recognition | 271 | 144 |
| Total expenses before depreciation | 4,821,158 | 4,579,598 |
| Depreciation | 35,374 | 34,091 |
| Total expenses | \$ 4,856,532 | \$ 4,613,689 |

See accompanying notes to financial statements.

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

(with comparable totals for 2018)

| Support Services | | | | Totals | |
|------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Management and General | | Fundraising | | 2019 | 2018 |
| 2019 | 2018 | 2019 | 2018 | | |
| \$ 181,079 | \$ 85,714 | \$ 97,637 | \$ 83,130 | \$ 1,766,655 | \$ 1,699,481 |
| 16,537 | 6,540 | 7,469 | 6,342 | 149,389 | 138,512 |
| 60,898 | 9,518 | - | 9,231 | 240,989 | 213,852 |
| 258,514 | 101,772 | 105,106 | 98,703 | 2,157,033 | 2,051,845 |
| 30 | 1,347 | 2,044 | 1,298 | 2,175 | 2,646 |
| 39 | - | 73,836 | 46,925 | 94,983 | 55,332 |
| 180 | - | 49,000 | - | 2,077,500 | 1,822,755 |
| 5,234 | 4,035 | 1,174 | 963 | 13,159 | 11,289 |
| - | 90 | 117,465 | 69,237 | 262,847 | 233,631 |
| 3,266 | 2,998 | 2,617 | 2,402 | 44,509 | 40,695 |
| 4,062 | 5,555 | - | - | 4,244 | 6,693 |
| 1,914 | 993 | 1,669 | 1,668 | 18,525 | 18,608 |
| - | 73 | 7,373 | 3,174 | 7,373 | 3,277 |
| 116 | 230 | 262 | 2,602 | 76,039 | 76,080 |
| 3,965 | 6,067 | 5,282 | 4,240 | 24,968 | 16,745 |
| 105 | 120 | - | - | 25,064 | 25,064 |
| 323 | 526 | 2,677 | 1,463 | 4,456 | 5,355 |
| 1,857 | 2,493 | 4,927 | 3,750 | 19,996 | 29,929 |
| 4,559 | 2,644 | - | 163 | 32,074 | 20,585 |
| 33,522 | 24,365 | 9,697 | 6,334 | 119,030 | 103,954 |
| 165 | 1,248 | 12,140 | 10,150 | 461,335 | 389,208 |
| 6,144 | 14,159 | 2,247 | 1,702 | 53,917 | 49,519 |
| 4,061 | 3,641 | 2,273 | 2,014 | 49,505 | 45,388 |
| 1,638 | 502 | 200 | - | 2,109 | 646 |
| 329,694 | 172,858 | 399,989 | 256,788 | 5,550,841 | 5,009,244 |
| 80,352 | 77,440 | 2,801 | 2,699 | 118,527 | 114,230 |
| <u>\$ 410,046</u> | <u>\$ 250,298</u> | <u>\$ 402,790</u> | <u>\$ 259,487</u> | <u>\$ 5,669,368</u> | <u>\$ 5,123,474</u> |

See accompanying notes to financial statements.

For the Year Ended June 30, 2019

1. Business and Summary of Significant Accounting Policies

Organization and Nature of Activities

The Palm Beach County Literacy Coalition, Inc. d/b/a Literacy Coalition of Palm Beach County (the "Coalition") is a private non-profit corporation organized under the laws of the State of Florida on November 13, 1989. The Coalition is dedicated to encourage and enable cooperative efforts among groups that promote and coordinate adult, children, and family literacy programs in Palm Beach County, as well as to provide assistance in the development of a county-wide literacy network. The Board of Directors is comprised of area business leaders and dedicated individuals.

On May 30, 2017, Palm Beach Literacy Coalition Foundation, Inc. was formed to act as a supporting organization for the Coalition in the promotion of Literacy. On August 2, 2017 the name was changed to Palm Beach County Literacy Coalition Foundation, Inc. (the "Foundation"). On October 19, 2017 an amendment was filed to add officers to the Foundation, where two of the three officers are employees of the Coalition. In fiscal year 2018, the Coalition funded the Foundation with \$500,000 of the Coalition's board designated net assets. Given the Foundation is a supporting organization of the Coalition, and the organizations are under common control, these consolidated financial statements include the accounts of both organizations and all material inter-company transactions and balances have been eliminated.

Basis of Accounting

The consolidated financial statements are prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America, whereby revenues are recognized when earned, and expenses are recognized when incurred.

Financial Statement Presentation

The accompanying financial statements have been prepared with the disclosure and display requirements of the Financial Accounting Standards Board (FASB) as set forth under FASB Accounting Standards Codification (FASB ASC) 958-205 *Not-for-Profit Entities, Presentation of Financial Statements*. Accordingly, the net assets of the Coalition are reported in each of the following classes:

Net Assets Without Donor Restrictions: are not restricted by donors, even though their use may be limited in other respects, such as by contract or by board designation. Changes arising from exchange transactions are included in this category.

Net Assets With Donor Restrictions: are those subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

For the Year Ended June 30, 2019

1. Business and Summary of Significant Accounting Policies, continued

Contributions

The Coalition reports gifts of cash and other donated assets as support with donor restrictions if they are received with donor stipulations that limit the use of the gifts of cash or donated assets, or if they are restricted as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restriction. Furthermore, contributions with donor restrictions whose restrictions are met in the same reporting period are reported as contributions without donor restrictions on the statement of activities.

Pledges Receivable

In accordance with FASB ASC 958-605, *Revenue Recognition*, unconditional promises to give (including allocations receivable from United Way agencies) are generally recognized at their net realizable value in the period received and as net assets without or with donor restrictions, depending upon donor restrictions and/or expected time of payment. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become net assets without donor restrictions.

Use of Estimates

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenses during the reported period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Coalition considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Investments

The investments held by the Foundation are comprised of publicly-traded mutual funds, exchange traded products, and a bank deposit sweep account. The funds are invested for long-term investment return. Foundation investment income, net includes interest and dividend income of \$11,570, less fees of \$5,564 for a net of \$6,006 plus unrealized gain of \$4,894. The investment held by the Coalition was contributed to the Community Foundation of Palm Beach County (CFPBC) during fiscal 2019 and is established as a component charitable fund with CFPBC known as the "Literacy Coalition of Palm Beach County" fund (the "fund"). Control over the administration, investment and distribution of the fund shall be exercised exclusively by the CFPBC. The Coalition can request distributions from the fund up to 100% of the balance, in writing with a Board Resolution, subject to CFPBC Board approval. The CFPBC reports net investment return in lump sum on the fund statement of \$1,785 reported as unrealized gain.

Under FASB ASC 958-320, *Investments – Debt and Equity Securities*, investments in marketable securities with readily-determinable fair values are reported at their fair values in the consolidated statement of financial position, with the amount of unrealized gains or losses on investments not previously recognized shown in the consolidated statement of activities.

For the Year Ended June 30, 2019

1. Business and Summary of Significant Accounting Policies, continued

Property and Equipment

Property and equipment is recorded at cost if purchased, or at estimated fair market value at the date of donation. Depreciation is computed using the straight-line method over estimated useful lives of the assets, which range from two to forty years. Expenditures for repairs and maintenance are charged to expense as incurred. Major improvements are capitalized.

Concentration of Contributions

The Coalition is funded primarily through grants, contributions, memberships and fundraising events. Government grants are funded principally on a reimbursement basis.

Refundable Advance

The Coalition receives a refundable advance in October for its ParentChild+ program. This advance is to fund the program at the beginning of the grant year and is paid back in three equal installments, as a reduction of the monthly reimbursements for the grantor's final quarter of July, August, and September. At the Coalition's discretion, the payments may be made earlier than scheduled.

Deferred Revenue

Cash received in advance for fundraising events is deferred and recognized as revenue when the event occurs.

Donated Services and In-kind Support

Donated services and in-kind support are recognized as contributions in accordance with FASB ASC 958-605, *Revenue Recognition*, if the services (a) create or enhance non-financial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased. These services are reflected in the consolidated financial statements at their estimated fair market value at the date of receipt. The donated services and in-kind support are recorded as gifts in-kind income and expense in the period rendered.

Donated services and in-kind support of \$262,846 are reflected in the statement of activities as part of public support.

Advertising

The Coalition expenses advertising costs as incurred. Actual expenditures for advertising costs for the year ended June 30, 2019 was \$2,175.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities, and further detailed by natural classification in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

For the Year Ended June 30, 2019

1. Business and Summary of Significant Accounting Policies, continued

Income Tax Status

The Coalition and the Foundation are exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Coalition and Foundation qualify for a charitable contribution deduction under Section 170(b)(1)(A). The Coalition has been classified as an organization other than a private foundation under Section 509(a)(2). The Foundation has been classified as an organization other than a private foundation under 509(a)(3), as a supporting organization that is operated, supervised, or controlled by one or more publicly supported charities. Amounts considered to be unrelated business income, if any, are taxed net of related expenses at corporate rates. There was no unrelated business income for the year ended June 30, 2019. There is no provision for income taxes reflected in the accompanying consolidated financial statements.

The Coalition and the Foundation follow FASB ASC 740-10, *Accounting for Uncertainty in Income Taxes*. This standard seeks to reduce the diversity in practice associated with certain aspects of measurement and recognition in accounting for income taxes. It prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position that an entity takes or expects to take in a tax return. An entity may only recognize or continue to recognize tax positions that meet a "more likely than not" threshold. The Coalition and the Foundation assess the income tax positions based on management's evaluation of the facts, circumstances and information available at the reporting date. The Coalition and the Foundation use the prescribed more likely than not threshold when making their assessment. There are currently no open Federal or State tax years under audit.

Prior-year Comparable Information

The consolidated financial statements include certain prior-year summarized comparative information in total, but not necessarily by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Coalition's financial statements for the year ended June 30, 2018, from which the summarized information was derived. Certain 2018 amounts may be reclassified to conform to 2019 classifications. Such reclassifications have no effect on the change in net assets as previously reported.

Recent Accounting Pronouncements

In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2014-09, *Revenues from Contracts with Customers (Topic 606)* and has modified the standard thereafter. This standard replaces existing revenue recognition rules with a comprehensive revenue measurement and recognition standard and expanded disclosure requirements. ASU No. 2014-09 is effective for annual reporting periods in fiscal years that begin after December 15, 2018. Therefore, the standard will be effective for the Club's next fiscal year beginning July 1, 2019 and ending June 30, 2020. Management is currently evaluating the standard and does not anticipate it will have a material impact on the Coalition's financial statements.

In February 2016, the FASB issued ASU No. 2016-02, *Leases (Topic 842)*. ASU 2016-02 replaces existing leasing rules with a comprehensive lease measurement and recognition standard and expanded disclosure requirements.

For the Year Ended June 30, 2019

1. Business and Summary of Significant Accounting Policies, continued

Recent Accounting Pronouncements, continued

ASU 2016-02 will require lessees to recognize most leases on their statement of financial position as liabilities, with corresponding “right-of-use” assets. The standard is effective for annual reporting periods in fiscal years that begin after December 15, 2020. Therefore, the standard will be effective for the Club’s fiscal year beginning July 1, 2021 and ending June 30, 2022. Management is currently evaluating the magnitude and other potential impacts on the Coalition’s financial statements.

Recently Adopted Accounting Pronouncements

In August 2016, the FASB issued ASU 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements for Not-for-Profit Entities*, which changes the current guidance for net asset classification, Board designations, investment return, underwater endowment funds, expenses, liquidity and presentation of operating cash flows. The Coalition has adjusted the presentation of its financial statements accordingly, applying the changes retrospectively, with the exception of liquidity, which can be reported in the current period only.

2. Liquidity and Availability of Resources

Financial assets available for general expenditure within one year of the statement of financial position date, that are without donor restrictions, or other restrictions limiting their use comprise the following as of June 30, 2019:

| | |
|---|---------------------|
| Cash and cash equivalents | \$ 1,332,057 |
| Less Literacy Center cash – Note 11 | (113,647) |
| Receivables: | |
| Accounts receivable | 460,789 |
| Pledges receivable | 115,275 |
| Other receivables | <u>25,936</u> |
| Financial assets available to meet general expenditures over the next 12 months | <u>\$ 1,820,410</u> |

The Coalition is substantially supported by contributions without donor and with donor restrictions. Because a donor’s restriction requires resources to be used in a particular manner or in a future period, the Coalition must maintain sufficient resources to meet those responsibilities to its donors.

Additionally, part of the Coalition’s liquidity management plan is to invest cash in excess of the monthly requirements into investments that it is able to access such as its new investment with the Community Foundation as described in Note 1.

Furthermore, the Coalition’s endowment funds consist of board designated contributions created to provide ongoing support to the Coalition and are held within the Foundation. The endowment is subject to annual appropriations as determined at the discretion of the Board of Directors as described in Note 12. Although the Coalition does not intend to spend from this endowment (other than amounts appropriated for general expenditures as per the Foundation Board’s approval and appropriation), these amounts could be made available if necessary. There were no amounts appropriated for fiscal year end June 30, 2019.

For the Year Ended June 30, 2019

3. Program Services

The following programs and supporting services are included in the accompanying consolidated financial statements:

- Budding Readers – matches three-year-old children at child care centers with a Reading partner for weekly one-to-one interactive reading sessions.
- Building Better Readers – recruits, trains and supports volunteers to provide tutoring in reading for children who are reading below grade level.
- Early Literacy Book Distribution – provides children’s books to nine program partners for families who participate in home-visiting and other early childhood programs.
- Glades Family Education – provides comprehensive literacy training for adults and their preschool children in the rural western communities of Palm Beach County.
- Literacy AmeriCorps – recruits, trains and supervises recent college graduates from across the United States to spend a year tutoring, mentoring, and teaching in Palm Beach County.
- ParentChild+ (formerly Parent Child Home) – an intensive home visiting program sub-contracted with three agencies that provide weekly home visits for parents and children in need of emerging literacy skills over a period of 43 or more weeks. Books and educational toys are given to the families along with instruction on how to use these items to increase verbal interaction between parent and child.
- Reach Out and Read – partners with medical providers to bring early literacy into the pediatric examination room. The pediatricians and nurse practitioners advise the parents about the importance of reading with their children and give books to the families at the birth to five-year-old well-child checkups.
- Read! Lead! Succeed! (formerly Turning Bullies into Buddies) – Educates children in after school programs and summer camps through a literature based, social-emotional learning program.
- Stories and STEM (formerly After School Reads) – uses children’s literature and hands-on activities to teach science, technology, engineering, and math lessons in afterschool programs and summer camps.
- Village Readers – provides comprehensive literacy training for adults and their elementary school age children in the Delray Beach area.
- Workplace & Community Education – helps close the gap between workplace needs and employee skills. This program provides the opportunity for local businesses and community sites to partner with the Coalition to provide on-site educational classes.
- Other Programs & Initiatives –includes small programs or program initiatives, such as the Read for the Record, Adult Essay Contest, Mayors’ Literacy Initiative Luncheon, and Read Together, which is a community-wide reading campaign coordinated by the Coalition.

For the Year Ended June 30, 2019

4. Investments and Fair Value

FASB ASC 820-10, *Fair Value Measurement and Disclosures*, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurement) and the lowest priority to unobservable inputs (Level 3 measurement).

The three levels of the fair value hierarchy under the standard are described below:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.

Level 2 - Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following valuation methodologies are used for assets measured at fair value on a recurring basis. There have been no changes in the methodologies used as of June 30, 2019.

Investments: Valued at net asset value by the custodian as of the close of business at year end.

The following table sets forth by level, within the fair value hierarchy, the investments at fair value as of June 30, 2019:

| | <u>Assets at Fair Value</u> | | | | |
|---|-----------------------------|----------------|----------------|------------|-------------------|
| | <u>Level 1</u> | <u>Level 2</u> | <u>Level 3</u> | <u>%</u> | <u>Total</u> |
| Foundation investments: | | | | | |
| Bank deposit sweep | \$ 7,287 | \$ - | \$ - | 1% | \$ 7,287 |
| Fixed income – Mutual funds | 96,824 | - | - | 19% | 98,339 |
| Equity securities | <u>393,965</u> | <u>-</u> | <u>-</u> | <u>80%</u> | <u>393,965</u> |
| Foundation investments | \$ 498,076 | \$ - | \$ - | 100% | \$ 498,076 |
| Coalition investments: | | | | | |
| Balanced funds (80% fixed, 20% equity) | <u>101,660</u> | <u>-</u> | <u>-</u> | 100% | <u>101,660</u> |
| Total investments at fair value | <u>\$ 599,736</u> | <u>\$ -</u> | <u>\$ -</u> | | <u>\$ 599,736</u> |

For the Year Ended June 30, 2019

5. Receivables

As of June 30, 2019, the Coalition held the following receivables and allocations, all of which are deemed fully collectible within a year:

| | |
|--|-------------------|
| Accounts receivable: | |
| Children's Services Council | \$ 290,566 |
| Volunteer Florida | 115,187 |
| Prime Time Palm Beach County | 35,882 |
| Boynton Beach City Library | 5,417 |
| PBC Board of County Commissioners – Youth Services | 4,289 |
| Other | <u>9,448</u> |
| | <u>\$ 460,789</u> |
| Pledges receivable: | |
| Town of Palm Beach United Way | \$ 112,000 |
| Other | <u>3,275</u> |
| | <u>\$ 115,275</u> |
| Other receivables: | |
| Lake Worth West Resident Planning Group, Inc. | \$ 23,000 |
| Other | <u>2,936</u> |
| | <u>\$ 25,936</u> |

Pledges receivable relate to pledges received from various individuals, foundations, and corporate donors supporting the development of the Coalition. The pledges are recorded at their net realizable value, and are deemed fully collectible. Accordingly, there is no provision for doubtful accounts. The balance is expected to be collected in the following fiscal year.

6. Property and Equipment

Property and equipment consist of the following:

| | |
|---------------------------------|---------------------|
| Leasehold improvements | \$ 6,600 |
| Office furniture and equipment | 373,872 |
| Computer software | 128,421 |
| Vehicles | 70,564 |
| Land (Literacy Center) | 648,585 |
| Building (Literacy Center) | <u>2,403,959</u> |
| | 3,632,001 |
| (Less) accumulated depreciation | (826,929) |
| Plus artwork (not depreciated) | <u>13,325</u> |
| | <u>\$ 2,818,397</u> |

7. Lease Obligations

The Coalition leases a facility for the Glades Family Education Program in Belle Glade, Florida. The original lease expired January 31, 2010. The Coalition exercised the first five year option to renew up through January 31, 2015. One additional option to renew for an additional five years has been exercised; resulting in a new expiration date of January 31, 2020.

For the Year Ended June 30, 2019

7. Lease Obligations, continued

The total lease expense for this facility for the year ended June 30, 2019, was \$74,345, and is listed on the statement of functional expenses under the occupancy caption.

The approximate future minimum lease payments under this operating lease as of June 30, 2019, is as follows:

| | |
|---------------------|------------------|
| Year ended June 30, | |
| 2020 | <u>\$ 44,117</u> |

8. Commitments and Contingencies

Financial awards from governmental entities, in the form of grants, are subject to audit by the various agencies. Such audits could result in claims against the Coalition for disallowed costs or noncompliance with grantor restrictions. Management does not believe that the Coalition owes any significant funds with respect to disallowed costs or noncompliance with grantor restrictions. Accordingly, no provision has been made for any liabilities that may arise from such audits.

The Coalition receives the majority of its funding from public sources and is dependent upon the availability of federal and local grants and awards for its continued existence. A significant reduction in the level of this support, if it were to occur, could have a material effect on the Center's programs and activities.

9. Concentrations of Credit Risk

Government receivables account for approximately 77% of outstanding receivables. Management has evaluated its sources of support and revenue, and does not believe it is subject to significant credit risk as the principal account debtors are governmental agencies and credit worthy organizations. The remaining balance of its receivables is owed by a variety of organizations or companies.

At various times during the year, the Coalition has funds on deposit at financial institutions, which exceed the \$250,000 insured by the Federal Deposit Insurance Corporation. The Coalition minimizes its risk by depositing cash in financial institutions which management believes are in sound financial condition. The Coalition has not experienced any losses of such funds and management believes the Coalition is not exposed to significant risk on cash. As of June 30, 2019, the Coalition had approximately \$1,700,000 in excess of insured limits.

10. Employee Benefit Plan

The Coalition provides a 401(k) defined contribution retirement plan, covering all employees who have attained 21 years of age and have completed at least thirty days of service. However, part-time, temporary, or seasonal employees are excluded from participation, which would include those employees whose regularly scheduled service is less than 1000 hours in a year. Each year the Coalition's Board has authority to determine the discretionary employer match. This year the board voted to match 100% of employee's contribution up to 2% of the participants' compensation. Total employer expense for the year ended June 30, 2019 was \$20,238, and is reported under employee benefits in the statement of functional expenses.

For the Year Ended June 30, 2019

11. Restriction and Designation of Net Assets

Net assets with donor restrictions are available for the following purposes or subsequent periods:

| | |
|-------------------------|-------------------|
| Budding Readers | \$ 10,000 |
| Glades Family Education | 233,500 |
| Literacy AmeriCorps | 55,000 |
| Literacy Center | 113,647 |
| Village Readers | <u>48,500</u> |
| | <u>\$ 460,647</u> |

The allocation receivable from the Town of Palm Beach United Way of \$112,000 is restricted for both time and purpose; allocated between two of the purposes listed above. The Literacy Center restricted net assets of \$113,647 has its own separate bank account to support Literacy Center building expenses.

As of June 30, 2019, the Coalition's Board of Directors designated \$814,853 of its unrestricted net assets to support future needs of the Coalition. This amount primarily represents the initial and final cash receipts from the Groot Estate. In addition, the Foundation was funded with designated funds, and the entire net assets of the Foundation of \$498,076 are designated as of June 30, 2019. Given these financial statements are consolidated, the total designated net assets as of June 30, 2019 was \$1,312,919.

12. Endowment

The Organization's endowment consists of investment funds created to provide ongoing financial support to the Coalition and are held within the Foundation. The endowment is board designated to be held for a specific purpose or in perpetuity and earnings on the endowment are without donor restrictions. FASB ASC 958, *Not-for-Profit Entities*, provides guidance on the net asset classification of endowment funds for a not-for-profit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) and improves disclosures about an organization's endowment funds (both donor-restricted endowment funds and Board-designated endowment funds), whether or not the organization is subject to UPMIFA.

The State of Florida adopted the Florida Uniform Prudent Management of Institutional Funds Act (FUPMIFA), which became effective July 1, 2012, and provides a) consistent investment and spending standards to all forms of charitable funds, b) strengthens the concept of prudent investing, c) abandons historic dollar value as a floor for expenditures and provides more flexibility to the organization in making decisions about whether to expend any portion of an endowment fund, and d) provides a process for the release or modification of restrictions on a gift instrument. The adoption by the Foundation of the provisions of the law does not have a significant change in its management and investment policies of endowment.

As a result of this standard, the Foundation classifies as net assets with donor restrictions (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. Currently there are no net assets with donor restrictions in the endowment, as the only contribution to it was its initial funding this year from board designated net assets of the Coalition.

For the Year Ended June 30, 2019

12. Endowment, continued

The Foundation has adopted conservative investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment, while seeking to maintain the purchasing power of the endowment assets. Under this policy, the endowment assets are invested in a manner that is intended to produce results while assuming a moderate level of investment risk.

To satisfy its long-term rate-of-return objectives, the Foundation relies on a total-return-based distribution strategy, meaning that it will fund distributions from net investment income, net realized capital gains and proceeds from the sale of investments. The distribution of portfolio's assets will be permitted to the extent that such distributions do not exceed a level that would erode the portfolio's real assets over time. The Foundation utilizes the services of a financial advisor who provides input into the investment strategy policy. Furthermore, the Board of Directors of the Foundation will review its investment and spending policies on an annual basis for possible revision.

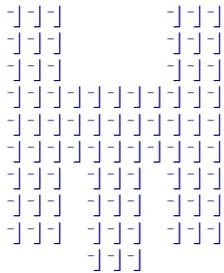
The Foundations annual appropriations, if any, are determined at the discretion of the Board of Directors unless specific instructions are provided by future endowment donors.

The changes in endowment net assets for the year ended June 30, 2019 are as follows:

| | |
|-----------------------------------|-----------------------------|
| | <u>Board Designated</u> |
| Endowment net assets, beginning | \$ 489,201 |
| Contributions | - |
| Investment return: | |
| Investment income | 11,570 |
| Investment expenses | (5,564) |
| Other administration expenses | (2,025) |
| Net unrealized gains/(losses) | 4,894 |
| Appropriation for expenditure | <u>-</u> |
| Endowment net assets, ending | \$ 498,076 |
| Other Board designated net assets | <u>814,853</u> |
| Total Board designated net assets | <u>\$ 1,312,929</u> |

13. Subsequent Events

Management has evaluated subsequent events through December 9, 2019, the date on which the consolidated financial statements were available to be issued, and determined there were no events to disclose in these consolidated financial statements.



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of
The Palm Beach County Literacy Coalition, Inc.
Boynton Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of The Palm Beach County Literacy Coalition, Inc. (a nonprofit organization), which comprise the consolidated statement of financial position as of June 30, 2019, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated December 9, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered The Palm Beach County Literacy Coalition, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of The Palm Beach County Literacy Coalition, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of The Palm Beach County Literacy Coalition, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The Palm Beach County Literacy Coalition, Inc.'s consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Palm Beach County Literacy Coalition, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Holyfield & Thomas, LLC

West Palm Beach, Florida
December 9, 2019

SUPPLEMENTARY INFORMATION

**THE PALM BEACH COUNTY
LITERACY COALITION, INC.**

For the Year Ended June 30, 2019

| | Budding Readers | Building Better Readers | Early Literacy Book Distribution | Glades Family Education | Literacy AmeriCorps | ParentChild+ |
|-------------------------------------|--------------------|----------------------------|--|----------------------------|------------------------|--------------|
| Salaries and wages | \$ 76,990 | \$ 68,732 | \$ 23,362 | \$ 175,340 | \$ 639,229 | \$ 123,561 |
| Payroll taxes | 6,495 | 5,500 | 1,972 | 16,412 | 53,805 | 10,217 |
| Employee benefits | 1,479 | 7,265 | 4,067 | 12,272 | 99,447 | 15,920 |
| Total salaries and related expenses | 84,964 | 81,497 | 29,401 | 204,024 | 792,481 | 149,698 |
| Advertising and promotion | - | - | - | - | - | - |
| Conference expense | - | - | - | - | - | - |
| Grants paid | - | - | - | - | - | 2,028,320 |
| Dues and subscriptions | - | 794 | - | 150 | 5,650 | - |
| In-kind expenses | - | - | - | - | 132,976 | - |
| Insurance | 7,089 | 1,576 | 614 | 4,649 | 12,179 | 3,012 |
| Licenses and taxes | - | - | 53 | 62 | 67 | - |
| Local travel | 163 | 1,069 | 693 | 2,413 | 3,125 | 591 |
| Miscellaneous expense | - | - | - | - | - | - |
| Occupancy | 147 | 77 | 21 | 74,807 | 147 | 147 |
| Office supplies and expense | 665 | 727 | 82 | 1,638 | 2,937 | 1,693 |
| Personnel expenses | - | 380 | 57 | 105 | 22,616 | 1,376 |
| Postage | 146 | 73 | 21 | 21 | 240 | 431 |
| Printing | 985 | 784 | 156 | 481 | 1,073 | 958 |
| Professional development | - | - | - | 1,887 | 7,285 | 9,504 |
| Professional fees | 12,726 | 2,830 | 1,102 | 7,536 | 21,951 | 11,318 |
| Program supplies | 563 | 6,133 | 121,517 | 3,028 | 7,091 | 133,791 |
| Repairs and maintenance | 6,138 | 3,507 | 952 | 7,255 | 8,386 | 6,138 |
| Utilities | 4,565 | 2,870 | 843 | 9,639 | 7,297 | 4,899 |
| Volunteer recognition | - | - | - | 141 | - | - |
| Professional fees - foundation | - | - | - | - | - | - |
| Total expenses before depreciation | 118,151 | 102,317 | 155,512 | 317,836 | 1,025,501 | 2,351,876 |
| Depreciation | 1,612 | 686 | 921 | 2,249 | 8,085 | 17,019 |
| Total expenses | \$ 119,763 | \$ 103,003 | \$ 156,433 | \$ 320,085 | \$ 1,033,586 | \$ 2,368,895 |

See independent auditor's report.

CONSOLIDATED SCHEDULE OF PROGRAM EXPENSES

| Reach Out and Read | Read-Lead- Succeed! | Stories & STEM | Villager Readers | WorkPlace & Community Education | Other Programs & Initiatives | Total |
|-----------------------|------------------------|-------------------|---------------------|---------------------------------------|------------------------------------|--------------|
| \$ 86,235 | \$ 67,724 | \$ 75,866 | \$ 119,924 | \$ 29,694 | \$ 1,282 | \$ 1,487,939 |
| 7,075 | 5,152 | 6,086 | 10,146 | 2,523 | - | 125,383 |
| 13,742 | 8,808 | 8,993 | 8,024 | 74 | - | 180,091 |
| 107,052 | 81,684 | 90,945 | 138,094 | 32,291 | 1,282 | 1,793,413 |
| - | - | - | - | - | 101 | 101 |
| 5,467 | - | - | - | - | 15,641 | 21,108 |
| - | - | - | - | - | - | 2,028,320 |
| - | - | 99 | 58 | - | - | 6,751 |
| - | - | - | - | - | 12,406 | 145,382 |
| 2,120 | 1,620 | 1,781 | 3,098 | 888 | - | 38,626 |
| - | - | - | - | - | - | 182 |
| 1,415 | 2,125 | 2,402 | 528 | 68 | 350 | 14,942 |
| - | - | - | - | - | - | - |
| 147 | 42 | 42 | 42 | 42 | - | 75,661 |
| 619 | 230 | 407 | 244 | 192 | 6,287 | 15,721 |
| 100 | 45 | 87 | 193 | - | - | 24,959 |
| 146 | 42 | 42 | 42 | 42 | 210 | 1,456 |
| 4,424 | 981 | 364 | 888 | 293 | 1,825 | 13,212 |
| - | 2,750 | 4,468 | 1,240 | - | 381 | 27,515 |
| 3,807 | 2,908 | 3,759 | 5,135 | 1,595 | 1,144 | 75,811 |
| 138,084 | 17,590 | 8,942 | 1,455 | 182 | 10,654 | 449,030 |
| 6,138 | 1,750 | 1,754 | 1,754 | 1,754 | - | 45,526 |
| 5,398 | 2,455 | 2,018 | 1,668 | 1,519 | - | 43,171 |
| - | - | - | 130 | - | - | 271 |
| - | - | - | - | - | - | - |
| 274,917 | 114,222 | 117,110 | 154,569 | 38,866 | 50,281 | 4,821,158 |
| 1,556 | 769 | 839 | 999 | 290 | 349 | 35,374 |
| \$ 276,473 | \$ 114,991 | \$ 117,949 | \$ 155,568 | \$ 39,156 | \$ 50,630 | \$ 4,856,532 |

See independent auditor's report.